

North Prairie Regional Water District
January 17th, 2025
Annual Meeting Committee Meeting Minutes

Directors Present: Lisa Krueger, Darrel Loftesnes, Kelly Drevecky, Crystal Hendrickson, Mike Rudnick
Matthew Zelinski. Austin Hanson

Others present: GM Sundsbak, Attorney Rogneby, OFM Anderson, Mr. Erdman

Chairman Krueger called meeting to order 10:00 am.

Chairman Krueger stated that the meeting was strictly for the Annual Meeting only

Recap of previous board approved motions for Annual Meeting; Survey and Ballot System Inc. to perform balloting tabulations for Annual Meeting (Sep 27, 2024) Annual meeting to be held on June 3rd, 2025, at the ND State Fair Center. (December 17, 2024)

Motion was made by Loftesnes 2nd by Hanson that registration to start at 5:00 PM and Annual Meeting of the members to start at 6:30 PM. Unanimous Yes-M/C

Chairman Krueger recognized GM Sundsbak. GM Sundsbak briefed the board that she had been in contact with both Verendrye Electric and Souris River Telephone on how they register their members for the annual meetings. Both have software programs they use to streamline their check-in/registration. Sundsbak contacted Minot State University Computer Science Department asking if they had a Computer Programmer Student that could help us write a program that would assist us in registration at the annual meeting. We will have an estimate of cost by the January meeting. Motion by Hanson 2nd by Rudnick to get estimate from Travis Schmidt on the software program for registration. Unanimous Yes- M/C

Chairman Krueger opened discuss on the Annual Meeting Agenda. Attorney Rogneby previously had stated that the board sets the agenda for the annual meeting, whether open or closed meeting. It was discussed that members have the opportunity to provide in writing any concerns, ideas, to the office or the board so that they can be reviewed and evaluated. Chairman Krueger ask GM Sundsbak to send last year's agenda to her.

Chairman Krueger recognized Director Hendrickson. Director Hendrickson passed out a mockup booklet with ideas of what could possibly be in the booklet for the Annual Meeting. A discussion followed on pricing based on the number of pages and the content. Director Hendrickson had asked Lowes Printing for bid based on her mock-up. Director Hendrickson was asked to forward the bid to Chairman Krueger once received. GM Sundsbak stated that Niess Impressions bid on 8 pages, was \$7545.20
Booklet content was discussed with the following layout.

Front page: Photo

Inside front page: Meet the Board

3rd Page: Candidates

4th Page: Financial Report

5th Page: Minutes of 2024 Annual Meeting

6th Page: Any proposed Resolutions/ Pertinent Info

Inside Back Page: Notice to the members

Very Back Page: Meeting Agenda

Motion by Hendrickson, 2nd by Hanson to use and 8-page mockup as a guide. Unanimous Yes-M/C.

There will be a Board Member photograph taken at the January 28th, meeting.

Refreshments were discussed and GM Sundsbak will bring back information

GM Sundsbak stated that she would also bring a list of our vendors who would possibly donate for the printing of the booklet.

Rudnick moved to adjourn and by Hanson-M/C

Adjournment: 11:12 am